

The Office of Graduate Student Services

# Master of Philosophy Degree Application



COLUMBIA | ENGINEERING

The Fu Foundation School of  
Engineering and Applied Science

Department guidelines for completing the Master of Philosophy degree application for submission to The Fu Foundation School of Engineering and Applied Science and the Graduate School of Arts and Science.

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1. Once a department has determined that a student is ready to be cleared, please complete the following two forms:
  
2. GSAS Application for the Degree of Master of Philosophy
  - a. Application requires the signature of the department attesting that all requirements have been met.
  - b. Application requires the signature of the Office of Graduate Student Services to verify that all requirements have been met\*.
  
3. Program Plan - Graduation Clearance for the M.Phil.
  - a. Supplemental to GSAS's form, departments must provide evidence of minimum credit requirements beyond the M.S. degree. \*This form must be accompanied with the GSAS form before the Office of Graduate Student Services will sign-off.
  
4. Once the Office of Graduate Student Services has signed-off on both forms, materials will be scanned and emailed to the departments and GSAS.



http://www.columbia.edu/cu/gsas/sub/dissertation/main/welcome/

TYPE OR PRINT LEGIBLY

- 1. Name of record\* ... CUID C00 ... i. Name to appear on diploma ... 2. Department or Subcommittee ... 3. Applicant's present mailing address ... 4. Statement by the Department:

On behalf of the Department of (Doctoral Program Subcommittee On) ... I certify that as of ... the above named student has completed all requirements for the Doctor of Philosophy degree except the dissertation, namely:

- i. Awarded Columbia University M.S. on ... OR granted advanced standing of two Residence Units ... ii. Course and/or point requirements ... iii. Language proficiency ... iv. Qualifying examinations ... v. Six Residence Units completed in the following semester:

Signed ... Date ... Chair of the Department or Subcommittee

5. I certify that the Department (or Subcommittee) has reviewed the progress and performance of this student and makes the following recommendations:

- i. The applicant is recommended for the Degree of Master of Philosophy: Yes No ii. The applicant is recommended for continuation for the Degree of Doctor of Philosophy: Yes No

Signed ... Date ... Chair of the Department or Subcommittee

Uk pgf ... Date ... QHkg'qhl tcfwcv'Uwf gpv'Ugt.xlkgu

\*Legitimate use on official university records of a name different in any respect from that under which the degree applicant was first admitted to the university requires an official name change through the Office of the Registrar, see http://www.columbia.edu/cu/registrar/docs/students/personal-information/name-address.html

6. GSAS use: On the basis of the information given above, the applicant is recommended for the Degree of Master of Philosophy. Date of degree is: Signed for the Dean Date 6RU Registration during Requirements ZTXT: yes no MS Advanced Standing Award Letter

